

SUSAN MIRKOVICH

OBJECTIVE

To become fully certified as an ACSA Leadership Coach

EXPERIENCE

2011 – Present

Coach/Consultant, Pivot Learning Partners

- Provided Teacher Leadership Training to elementary, middle school and high school leadership teams in two districts
- Coached four elementary principals and two high school principals on Instructional Rounds

2006 – 2011 Martinez Unified School District Martinez, CA

Principal, Alhambra High School

- Provide instructional leadership and provide the vision for the purpose of improving student achievement.
- Selection, supervision and evaluation of over 90 certificated and classified employees
- Supervision of instruction, progress, safety and general welfare of 1260 students
- Prepared school budgets and administered the expenditures of funds
- Developed, implemented and reviewed progress of WASC and School Site Plan

1998 – 2006 Martinez Unified School District Martinez, CA

Principal, Las Juntas Elementary School

- Selection, supervision and evaluation of over 35 certificated and classified employees
- Supervision of instruction, progress, safety and general welfare of 350 students
- Prepared school budgets and administered the expenditures of funds
- Developed, implemented and reviewed progress of School Site Plan

1993 – 1998 Martinez Unified School District Martinez, CA

Assistant Principal, Alhambra High School

- Supervision and evaluation of certificated and classified employees
- Monitored attendance and discipline for students
- Organized and monitored student support services
- Chairperson and coordinator of Care Team

1980 – 1993 Martinez Unified School District Martinez, CA

Teacher, Martinez Junior High School

- Teacher, Physical Education and Health
- Organized and supervised Lunchtime Activities Program
- Administered and supervised athletic programs

1973 – 1980

Wayne Public Schools

Wayne, NJ

Teacher, Wayne Valley High School

- Teacher, Physical Education and Health, grades 9-12
- Coach, Varsity Swimming, Field Hockey, Track

EDUCATION

2005 ACSA Curriculum and Instruction Academy
2000 Professional Clear Administrative Services Credential: California State University, Hayward
1996 Preliminary Administrative Services Credential: California State University, Hayward
1996 M.S. Educational Leadership, California State University, Hayward
1973 B.A. Physical Education and Health, Montclair State University, Montclair, N.J.

RELATED PROFESSIONAL EXPERIENCE

2011 Certified as Pivot Learning Partners Coach/Consultant
2010 - 2013 ACSA CLASS(Coaching Leaders for Academic Success) Training
2005 – 2006 Trainer, Differentiated Instruction, Martinez Unified School District
2000 – 2007 District Negotiating Team, Martinez Unified School District
1995 – 1996 Program Quality Review Consultant, Piedmont Middle School
1992 – 1996 Trainer in prevention/intervention strategies for certificated and classified staff, John F. Kennedy University
1991 – 1998 School Attendance Review Board Chairperson, Martinez Unified School District
1990 – 1998 Drug, Alcohol, Tobacco Program Manager, Martinez Unified School District
1991 – 1995 Facilitator, “Strengthening Family Ties”, Martinez Unified School District

AWARDS AND HONORS

2006 Martinez Unified School District Administrator of the Year
1996 Outstanding Student Award, Department of Educational Leadership, California State University, Hayward
1993 PTA Honorary Service Award, Martinez Junior High School

REFERENCES

Rami Muth Superintendent; Martinez Unified School District [REDACTED]
John Searles Retired Superintendent of Schools; Martinez Unified School District [REDACTED]
Pat Gemma Regional Director; Pivot Learning Partners [REDACTED]